SHAHEED BHAGAT SINGH
State Technical Campus, Ferozepur
(Established by Government of Punjab)

AGENDA

SECOND **ACADEMIC COUNCIL** MEETING

VENUE
Conference Hall, Block-D, SBS State Technical Campus

DATE & TIME
27.05.2015, 10:30AM (Wednesday)

MEETING AGENDA

SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS, FEROZEPUR

ACADEMIC COUNCIL

S. No.	Nomenclature	Designation
1.	Dr T S Sidhu, Director, SBSSTC Ferozepur	Chairman
2.	Dr Tejeet Singh, Head ME, SBSSTC Ferozepur	Ex-Officio
3.	Dr Rajeev Garg, Head CHE, SBSSTC Ferozepur	Ex-Officio
4.	Dr Lalit Sharma, Head DASH, SBSSTC Ferozepur	Ex-Officio
5.	Dr Kultardeep Singh, Head EE, SBSSTC Ferozepur	Ex-Officio
6.	Dr Sanjeev Dewra, Head ECE, SBSSTC Ferozepur	Ex-Officio
7.	Mr Japinder Singh, Head CSE, SBSSTC Ferozepur	Ex-Officio
8.	Mr Bohar Singh, Head CE, SBSSTC Ferozepur	Ex-Officio
9.	Dr N K Grover, Associate Professor, ME	Member
10.	Dr Satvir Singh, Associate Professor, ECE	Member
11.	Dr V K Sharda, Professor CE, NIT Hamirpur	Member
12.	Dr Harpreet Singh, IIT Ropar	Member
13.	Mr Amarjit Singh, Frontier Industrial Corporation, Ludhiana	Member
14.	Dr A P Singh, Dean (RIC), PTU Jalandhar	Member
15.	Dr Nirmal Singh, Ex-Principal, MIMIT Malout	Member
16.	Dr Harmeen Soch, Associate Professor, PIT Kapurthala	Member
17.	Dr Rakesh Kumar, Dean Approvals, ME	Member Secretory

FOREWORDS

SBS State Technical Campus, Ferozepur is moving towards autonomy as per the requirements of the World Bank assisted Project of TEQIP-II. In the previous meeting, Academic Council has approved the constitutions of Board of Studies for various departments. SBSSTC has applied to UGC for Academic Autonomy and it is expected in very near future, the UGC team is going to visit our institute for assessment and approval.

This meeting is called to finalize the basic structure needed for handling Academic Autonomy. Your suggestions and guidelines will be useful for minimizing the last moment rush or chaos.

Item No. 2.1   **Syllabus and Scheme**

TEQIP-II Project has an objective of uplifting the technical education standards in the country, so that employability of the graduates can be increased. Therefore, one of the Key Performance Indicators is Academic Autonomy. Objective of the autonomy is to follow Outcome Based Education (OBE) system in the institute and get accredited under TEIR-I.

Syllabi and Evaluation Scheme of various degrees running in different departments will be revised in session going to start in July 2016. For the session starting in July 2015, it is proposed to follow the Syllabus and Evaluation Scheme of Punjab Technical University Jalandhar, however, the internal contents of each course may be altered with approval of BOS, if required, so as to plan and achieve Course Outcomes (COs) in better way. CGPA credit and evaluation system prescribed by the Punjab Technical University, Jalandhar will be followed as it is.

This is presented in front of Academic Council for consideration and approval.

Item No. 2.2   **Examination System**

As per Washington Accord and NBA Guidelines all accredited institute must follow Outcome Based Education (OBE) system. To follow OBE system in true spirit, the existing continuous assessment system has to be further strengthened in the institute.

It is proposed to conduct at least two (02) Mid-Semester-Tests (MSTs) and give at least two (02) Home Assignments (HAs) for each theory course in a running semester.

Class/Tutorial/Quiz Tests will be conducted by the teacher as per need of the course. At the end of semester, students are required to face End-Semester-Examination (ESE). All the questions asked in MST, HAs and/or ESE will be targeting one or more Course Objectives (COs).

Agenda is presented here for discussion, deliberation and approval.

Item No. 2.3   Proposed office hierarchy and responsibilities

Following alterations in hierarchy and responsibilities are proposed for smooth management of academic activities in view of possibility of SBSSTC's gaining autonomous status:

Controller of Examination (**Responsibilities)**

(a) Director will appoint Controller of Examination for a period of three (03) years. He/She will be paid a hounorarium as per approval given by BOG (not exceeding Rs. 8000/- per month).

(b) Controller of Examination will constitute full time Examination Cell Team with the approval of Director. The responsibilities will include:

      i)   Paper Setting
      ii) Issue of Admit Cards
      iii) Mid-Sem-Tests
      iv) End-Sem-Exam
      v)   Evaluation & Result Declaration

Dean Accreditation (Responsibilities)

(a) Accreditation

(b) Outcome Assessment

(b) Framing academic plans

(c) Conducting Academic Council Meetings

Dean Academics (Responsibilities)

(a) Admissions and Upgradations

(b) Fee and Registration

(c) University-Students Matters

(d) AICTE, UGC, PTU, COA, etc. affiliations & Approvals

Agenda is presented here for discussion, deliberation and approval.

Item No. 2.4   **Examination Policy**

For fair and transparent assessment mechanism following points are proposed:

(a)   Contents of each course will be divided into two sections (A and B). External paper setter will set four sets of question papers (Two from section A and two from section B). Similarly, internal regular teacher who has taught the same course at least twice in the past will also set four question papers.

(b)   Director/COE will select/tick which question paper (section A and section B) given to the students during End-Semester-Examination.

(c)   CGPA assessment system will be followed as prescribed by the PTU Jalandhar.

Agenda is presented here for discussion, deliberation and approval.